

Minutes of the Commission On Aging Meeting  
Garvey Senior Activity Center, Leonardtown, Maryland  
Monday, August 27, 2012

**CALL TO ORDER**

Start Time: 1:00 p.m.  
Location: Garvey Senior Activity Center, Leonardtown, Maryland  
Chaired By: Norma Pipkin

**PRESENT**

**COA Members:** Agnes Butler, Elfreda Mathis, Crystal Menear, Norma Pipkin, Peggy Reardon, David Ryan.

**Department of Aging Staff:** Lori Jennings-Harris, Director; Dana DiGregorio, Sr. Administrative Coordinator.

**ABSENT**

Bettie Broadhurst, Sam Brown, Gail Murdock, Cindy Williams.

**APPROVAL OF AGENDA**

Motion to approve the agenda was made by Peggy Reardon and seconded by David Ryan; all were in favor and the motion carried.

**APPROVAL OF MINUTES**

Motion to approve the July 2012 minutes was made by Peggy Reardon and seconded David Ryan; all were in favor and the motion carried.

**OLD BUSINESS**

**Friends of Ripple Projects:**

- Sam Brown was not at this meeting. Postpone update until September meeting.

**NEW BUSINESS**

- Norma Pipkin noted that the LIFE Program brochures are now available and that today, August 27<sup>th</sup> is the opening of registration. Norma also noted that during the last registration period open spots filled quickly so if you are interested, get your registration in as soon as possible.

**ACTION ITEMS**

**Maryland State Delegate Meeting:**

- The Maryland State Delegate Meeting is scheduled for September 28, 2012, to be held at the Higher Education Center. Crystal Menear and staff at the Department of Aging & Human Services provided flyers for Commission members to hand out.
- Norma Pipkin answered questions the commission members posed about the venue and topics of discussion.
- Norma Pipkin reported Bettie Broadhurst has spoken to the staff at the Higher Education Center regarding set up and refreshments.
- Elfreda Mathis asked if the Commission will have questions prepared for the meeting. Norma Pipkin responded asking all Commission members to prepare a question or two and have available by the next COA meeting. The Commission will then decide which questions to ask.

**Capital Improvement Project – Garvey Rebuild**

- Elfreda Mathis asked about the status of the Garvey Senior Activity Center Rebuild on the Capital Improvement Project Budget.
- Elfreda Mathis proposed that the Commission compose a letter to Board of County Commissioners acknowledging and supporting the date set forth for the process to begin (FY2018)

**UPCOMING EVENTS**

- Annual Health Fair is scheduled for Friday, October 26, 2012 at the Hollywood Fire House.
- There will be a presentation on “Seniors and Long Distance Driving” at the Northern Senior Activity Center on Thursday, August 30, 2012 at 12:30 p.m.

### **DIRECTOR'S REPORT**

- The flyer for the upcoming Maryland State Delegate meeting is being well publicized. Department of Aging & Human Services Staff are posting it in all the centers and in several different media mediums.

### **PERSONNEL CHANGES**

- The Department has filled the Office Specialist vacancy at the Northern Senior Activity Center.
- The Sr. Administrative Coordinator has resigned effective today, August 27, 2012. The Department will begin the process for hiring for this position this week.

### **NEXT MEETING**

The next meeting will be held on Monday, September 24, 2012 at the Garvey Senior Activity Center in Leonardtown, Maryland.

### **ADJOURNMENT**

Motion to adjourn was made by David Ryan and was seconded by Peggy Reardon; all were in favor and the motion carried.

Prepared by:  
Dana DiGregorio  
Sr. Administrative Coordinator